

Public Comment Procedures...

Persons or organizations wanting to address the Panel shall be placed on the agenda by making a request to a Panel member prior to a scheduled meeting.

Individuals shall also have the opportunity to comment during the public comment portion of each meeting. (*Panel By-laws Article VII, Section 7*).

All Panel meetings are open to the public.

Serving on the SEAP Panel...

If any person is interested in obtaining membership information or serving on the Panel, we welcome your interest.

More information about Iowa's Special Education Advisory Panel and membership application materials may be found at the Department of Education's web page:

<http://www.state.ia.us/educate/ecese/cfcs/seap/index.html>

or contact:

Diane Moore
Iowa Dept. of Education
Grimes State Office Bldg.
Des Moines, IA 50319
Phone: 515-242-5104
Diane.Moore@iowa.gov



It is the policy of the Iowa Department of Education not to discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age, or marital status in its programs or employment practices. If you have questions or grievances related to this policy, please contact the Legal Consultant, Department of Education, Grimes State Office Building, Des Moines, Iowa 50319-0146, 515/281-5295.

SPECIAL EDUCATION ADVISORY PANEL



Working to Improve Special Education Services for Iowa's Children

Iowa Department of Education
Bureau of Children, Family and
Community Services

Grimes State Office Building
Des Moines, Iowa 50319-0146

Revised September 2006

What is the Special Education Advisory Panel?

The Special Education Advisory Panel (SEAP) exists by authority of the *Individuals with Disabilities Education Act (IDEA 2004)* to provide guidance on special education programs and services.

The Director of the Iowa Department of Education appoints the members, and nominations are solicited from across the state. The *Individuals with Disabilities Education Act 2004* requires fifty-one percent of the SEAP membership to be individuals with disabilities or the parents of children with disabilities (ages birth through 26).

Other mandated categories of representation on state advisory panels include:

- Teachers;
- Representatives of institutions of higher education that prepare special education and related services personnel;
- State and local education officials, including officials who carry out activities under subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.);
- Administrators of programs for children with disabilities;
- Representatives of other state agencies involved in the financing or delivery of related services to children with disabilities;

- Representatives of private school and public charter schools;
- Not less than one representative of a vocational, community, or business organization concerned with the provision of transition services to children with disabilities;
- A representative from the state child welfare agency responsible for foster care; and
- Representative from the state juvenile and adult corrections agencies.

What is the Role of the Special Education Advisory Panel?

The main role of the Panel is to advise and assist the Department of Education's Bureau of Children, Family and Community Services (CFCS) regarding the following:

- Advise the State Education Agency (SEA) of unmet needs within the state in the education of children with disabilities;
- Comment publicly on rules/regulations proposed by the state regarding the education of children with disabilities;
- Advise the SEA in developing evaluations and reporting on data to the secretary under 618 monitoring reports under Part B of the Act;
- Advise SEA in developing and implementing policies relating to coordination of services for children with disabilities;
- Review and comment on completed due process hearing finding.



What are the Responsibilities of Panel Members?

The Panel member's responsibilities include:

- Attending five to six meetings per year;
- Using consensus decision-making;
- Participating actively on standing and ad hoc committees;
- Representing the viewpoints of the member's constituency or agency, and keeping them informed of Panel activities; and
- Sharing expertise with other Panel members.